

PHILIP MORRIS COMPANIES INC. MEMORANDUM

120 PARK AVENUE, NEW YORK, N.Y. 10017

PRIVILEGED AND CONFIDENTIAL - VIA FACSIMILE

TO: Barbara Robbins and Chip Nunley
FROM: John Wunderig
DATE: November 27, 1994
RE: Paralegal Confidentiality Agreement

As you are both aware, Philip Morris has been working on revising the form of confidentiality agreement to be signed by outside counsel paralegals working on PM matters. The form of confidentiality agreement has now been settled and is enclosed.

This heightened sense of security is a product of recent events and the increasingly hostile anti-smoking environment. It is strictly a precautionary measure intended to minimize the risks of disclosure of the Company's sensitive information and is not intended to reflect in any way on your firms' fine support staffs.

Please have each paralegal who works on the ABC litigation matter sign the form of confidentiality agreement. Originals of the signed confidentiality agreements should be retained by your respective firms. We would appreciate your sending a letter confirming to me that the task has been completed.

Please call if you have any questions or comments.

jjm

cc: Charles R. Wall (w/o enc)

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